



DES PLAINES BOARD OF FIRE AND POLICE COMMISSIONERS
SPECIAL MEETING MINUTES

MAY 12, 2025

CONFERENCE ROOM 101 – 2:30 P.M.

Call to Order: 2:31 p.m.

Roll Call:

Albrecht: Present

Green: Present

Garceau: Present

D. Michael Albrecht	Commissioner	Dave Anderson	Police Chief
Thomas Green	Commissioner	Sean Flanagan	Deputy Chief – Support Services
Kristy Garceau	Commissioner	Dan Shanahan	Deputy Chief - Patrol
Matt Matzl	Fire Chief	Becky Madison	Recording Secretary/ Director of Human Resources
Sam Foster	Deputy Fire Chief – Admin/Support Services	Sarah Gianni	Management Analyst HR/Risk

Public Comment: None.

New Business:

1. Review and approval of the Special Meeting Minutes of March 31, 2025.

Motion to approve the Special Meeting Minutes of March 31, 2025 as presented.

Motion Made by	2 nd	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

2. Review and approval of the final May 2025 Probationary Police Officer Eligibility List.

Police Chief Anderson noted that there are currently 3 openings. Chairman Albrecht asked why the list included scores of 59. Police Chief Anderson noted that the scores accepted are based on recommendations by NTN, which in turn are based on the performance of total candidates. He further confirmed that the Department is using NTN’s best practice recommendations based on the thousands of applicants NTN receives.

Motion to approve the final May 2025 Probationary Police Officer Eligibility List as presented.

Motion Made by	2 nd	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

Executive Session:

1. Motion to go into Executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City under section 2(c)(1) and 2(c)(21) of the Open Meetings Act at 2:36 p.m. via roll-call vote.

Motion Made by	2 nd	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.

Exited Executive Session at 2:38 p.m.

New Business Continued:

1. Consideration of motions pertaining to the retention or removal of Probationary Firefighter Candidates from continued consideration in the selection process.
 - a. Discussion and approval of a Short Form for Candidate #15 Matthew Yanez.

Motion to disqualify Candidate #15 Matthew Yanez.

Motion Made by	2 nd	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion Carried. Candidate eliminated.

2. Consideration of motions pertaining to the retention or removal of Lateral Police Officer Candidates from continued consideration in the selection process.
3. Consideration of motions pertaining to the retention or removal of Probationary Police Officer Candidates from continued consideration in the selection process.

None.

Report of Commissioners:

None.

Adjournment

Motion to adjourn.

Motion Made by	2 nd	Albrecht	Green	Garceau
Green	Garceau	Aye	Aye	Aye

Motion carried.



BOARD OF FIRE AND POLICE COMMISSIONERS
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Adjourned at 2:39 p.m.

Next Special Meeting: May 22, 2025, 9:00 a.m.

Next Regular Meeting: June 9, 2025, 6:00 p.m.

Respectfully submitted,

Sarah Gianni, Management Analyst HR/Risk

Approved this 30th day of July, 2025.



D. Michael Albrecht, Chairman



Thomas Green, Secretary

