



FINANCE DEPARTMENT

1420 Miner Street
Des Plaines, IL 60016
P: 847.391.5319
desplaines.org

PREPARED FOOD AND BEVERAGE SALES TAX

Monthly Remittance Form
Pursuant to City Code 15-9

Month/Year
Of Collection:

Due Date:
20th DAY OF THE FOLLOWING MONTH

Payee Name, Address & Telephone

Local Business Name, Address & Telephone

[Empty box for payee information]

[Empty box for local business information]

Illinois Business Tax (IBT) Number
For Des Plaines Business Location (from ST-1):

Under penalties of perjury and other penalties provided by law, I declare that I have examined this return and to the best of my knowledge and belief it is true, correct and complete. I further declare that the information set forth is taken from the books and records of the business for which this return is filed.

Signature of preparer Date Signature of taxpayer Date

COMPUTATION OF PREPARED FOOD & BEVERAGE TAX LIABILITY

Retail Sale of Prepared Food and Beverage includes all food, alcoholic and non-alcoholic beverages which is prepared for immediate consumption and which may be consumed either on and/or off the premise.

- 1) Gross Sales of prepared food and beverages
2) Des Plaines Prepared Food & Beverage Tax
3) Late payment penalty:
4) Total tax, interest and penalty(s), if applicable, due

Please mail this completed return, a check in the amount shown on line 4, and a copy of:
Illinois Department of Revenue Form ST-1 (Sales and Use Tax Return), to:

City Of Des Plaines
1420 Miner Street
Des Plaines, IL 60016
Attn: Finance Dept., Prepared Food & Beverage Sales Tax
Phone: 847-391-5330, Fax: 847-391-5402