



FINANCE DEPARTMENT

1420 Miner Street
Des Plaines, IL 60016
P: 847.391.5300
desplaines.org

NEW RESIDENT REQUEST FOR WATER SERVICE

Please Print

Requestor Name: _____ **Owner** **Tenant**

New Customer Name: _____

Phone Number: _____

Service Address: _____

Date Closing/Lease: _____ **Move In Date:** _____

If this is a rental property, please fill out the following information:

Landlord Name: _____

Landlord Complete Address

Street Number/Name: _____ **Unit #:** _____

City: _____ **State:** _____ **Zip Code:** _____

Landlord Phone Number: _____

Signature: _____ **Date:** _____

*Submit this form via E-mail, US Mail, or Fax to:
City of Des Plaines, Utility Billing, 1420 Miner Street, Des Plaines, IL 60016
E-mail: utilitybilling@desplaines.org Fax: 847.391.5402*

Office Use Only

Account Number: _____ **Date:** _____ **Initial:** _____