



FINANCE DEPARTMENT

1420 Miner Street
Des Plaines, IL 60016
P: 847.391.5300
desplaines.org

HOTEL-MOTEL OPERATOR'S OCCUPATION TAX

Monthly Remittance Form
PURSUANT TO CITY CODE 5-47

Month/Year
Of Collection:

Due Date:
25th DAY OF THE FOLLOWING MONTH

Payee Name, Address & Telephone

Local Business Name, Address & Telephone

Illinois Business Tax (IBT) Number
For Des Plaines Business Location (from ST-1):

Under penalties of perjury and other penalties provided by law, I declare that I have examined this return and to the best of my knowledge and belief it is true, correct and complete. I further declare that the information set forth is taken from the books and records of the business for which this return is filed.

Signature of preparer Date Signature of taxpayer Date

COMPUTATION OF HOTEL/MOTEL TAX LIABILITY

- 1) Gross Receipts from rental quarters, sleeping Rooms, or housekeeping rentals minus taxes Paid and other deductions. (Worksheet RHM- 1, Line 7 minus line 8) \$
2) Des Plaines Hotel-motel Tax (M-96-07) Line 1 X 7% (.07) \$
3) O'Hare Corridor Privilege Tax (M-66-06)\* Line 1 X 4% (.04) \$
4) Late payment Penalties: Interest charge of 1% per month \$ Late Filing Penalty of 5% \$ Late Payment Charge of 5% \$
5) Total tax, interest and penalty (s), if applicable, Due (add lines 2, 3 and 4) \$

Please mail this completed return, a check in the amount shown on line 4, and a copy of:

Illinois Department of Revenue Form ST-1 (Sales and Use Tax Return)

City Of Des Plaines
1420 Miner Street
Des Plaines, Il 60016
Attn: Finance Dept., Hotel-Motel Tax
Phone: 847.391.5319, Fax: 847.391.5402